

ACCESS

SYDNEY

COMMUNITY

TRANSPORT

ANNUAL

REPORT 2019

**A NOT FOR PROFIT
COMMUNITY
ORGANISATION**



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ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION STATEMENT

Access Sydney Community Transport (ASCT) acknowledges that the people of the Eora Nation are the traditional custodians of the land on which ASCT is situated in Ultimo and Strathfield. We are committed to working in ways that are both supportive and empowering of Aboriginal people and their communities.

Access Sydney Community Transport respects the value, cultures and heritage of Aboriginal and Torres Strait Islander people and we will endeavour to promote this respectfully in all areas of the work that we deliver. ASCT does not tolerate, racism, prejudice or harassment of any kind.

Our vision for reconciliation is to work alongside Aboriginal and Torres Strait Islander people connecting our services together and developing and strengthening our relationships within our community.

Vision

That **all** members of the community have equal opportunity to safe, accessible transport and mobility options.

Mission

To support the frail, aged and people with disabilities or health issues to access and participate in community life through:

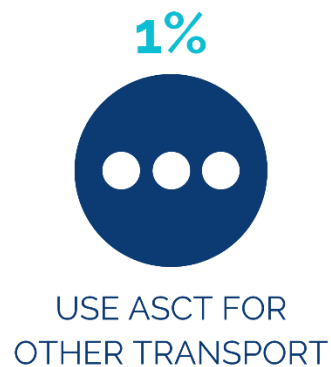
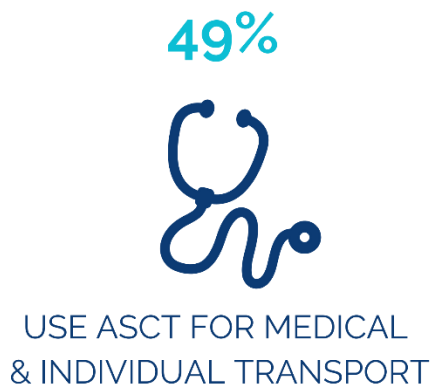
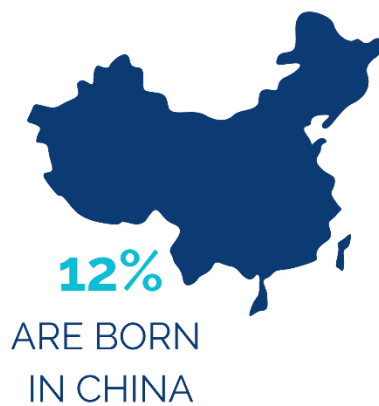
- Direct delivery of a range of transport and mobility options;
- Collaborations with like-minded organisations and groups to develop improved transport options;
- Advocating for accessible public and community facilities.

We aim to:

- Identify and support individuals who have limited mobility and/or financial constraints which restrict their ability to participate in community life;
- Ensure equitable access to community life by the design and development of affordable, accessible, culturally appropriate transport services;
- Advocate on behalf of individuals and communities for efficient and reliable public and community transport services;
- Promote the use of community and public transport.



Our Customers:



In the 2018-2019 financial year we:



PROVIDED

188,645 trips



TRAVELLED

476,304 kms

Our organisation is made up of:



21

OFFICE STAFF



17

BUS ASSISTANTS



38

DRIVERS



11

VOLUNTEERS

Chairperson's Report

I am pleased to present to members the Chair's report for 2019.

The governance responsibility of a Board is to set the strategic direction, ensure compliance with the constitution, contracts, legislation and quality standards and to ensure financial viability. The Board monitors these responsibilities through the CEO.

Community Transport Organisations funded by Commonwealth and state governments are operating in an ever-changing environment. The aged care reforms, NDIS roll out, planned integration of the Commonwealth Home Support and Home Care Packages Programs, and changing government policy, all impact on service provision and planning for a sustainable future.

Commonwealth government contracts due to expire in June 2020 have been extended to 30 June 2022. This provides ASCT with an opportunity to implement objectives for sustainability before any changes are implemented.

We are fortunate to receive funding from a range of sources:

The organisation continued to work towards achieving the Key Objectives set out in the 2017 to 2020 strategic plan, to:

1. Develop and deliver a range of tailored and innovative service solutions that meet individual customer's needs.
2. Establish a sustainable social enterprise arm to support the development and expansion of affordable, accessible services.
3. Build organisational resilience to respond and develop new opportunities
4. Develop new internal systems that effectively manage and grow ASCT.

With extended contracts in mind strategic objectives were revised in July 2019 and will be reported to members in the 2020 annual report.

As a result of the organisational review held in the 2018 financial year, a restructure was implemented to streamline systems and reporting to free up the CEO up to concentrate on strategic objectives.

From July 2018 to January 2019 an Acting CEO was engaged to provide Jane, the CEO, time to take personal leave while implementation of the organisational review continued. The key objective for the Acting CEO was to implement the restructure. An organisational structure needs to be flexible to meet changing business needs and the needs of clients.

An attempt to recruit a Business Enterprise Manager during that time was unsuccessful.

To remain sustainable in the transport space in the future ASCT needs to be competitive and manage the business strategically and effectively. We must employ the best people, implement efficient systems and have a strong Board.

The Board needs the appropriate level of skills to perform the governance role. A strong Board requires people with a range of skills such as information technology, human resources and change management, strategic, financial and risk management. Attracting enough suitable people for the Board has been a challenge this year.

During the year, the long-term CEO, Jane Rogers resigned and we are currently in the process of recruiting the best person to take ASCT forward. We are grateful to Jane for her dedication and commitment to ASCT.

I want to thank the Board members who give their time voluntarily to ASCT.

My thanks also to the dedicated staff who provide a quality and caring service to our customers.

My thanks finally to the volunteers who give their time to support ASCT and our customers.

Chris Spackman
Chair of the Board



“To remain sustainable in the transport space in the future ASCT needs to be competitive and manage the business strategically and effectively.”

“The environment in which we operate has undergone considerable change this year and will continue to change over the next couple of years.”

CEO's Report

I am proud to be able to acknowledge here the dedication and hard work that I've witnessed, by our team of staff and volunteers, all focussed sharply on our mission to support our clients through specialised transport, collaboration and advocacy.

And what a year it has been for our team. The environment in which we operate has undergone considerable change and will continue to change over the next couple of years. Changes to funding, changes to the available technologies that enable us to evolve our systems and service, new options in transport available to us all, and of course the Aged Care Royal Commission – all impact on how we do things now and how we will be doing things in the future, change that of course can be challenging to those that have worked in this space for some time.

What has this changing environment meant for our members and clients? This year has seen –

- Significant change to our organisational structure and how our team works together
- The departure of our long term, and much loved, CEO – Jane Rogers
- A (modest) increase in the number of trips we have delivered – 188,645 trips for the year
- The assurance that our funding will continue until 2022 (previously reported to be 2020)
- The introduction of a new computerised system to schedule and manage our clients and trips
- Changes to the Board of Directors
- An increased net surplus this year to \$272,035 which will allow us to implement systems to deliver greater efficiencies next year

And what can we expect from next year? We will continue to strive for the best possible service delivery for our members and clients, and this will include –

- Welcoming a new CEO to lead our team
- New Directors to strengthen our Board
- An increased service delivery model in line with changes to My Aged Care and Home Care Packages
- An increased service delivery model under NDIS
- New computer technologies that will deliver greater efficiencies – aimed at keeping expensive specialised transport as cost-effective as possible for our members and clients
- A drive to increase the number of new clients (down this year compared with last year)
- A drive to increase the number of active volunteers
- Continued efforts behind the scenes to prepare us to work independently of funding in readiness for 2022





828

NEW CUSTOMERS
LINKED TO ASCT
SERVICES



11,455

HOURS OF
SOCIAL SUPPORT



188,645

TRIPS PROVIDED

All the change there has been, and continues to be, is thanks to the dedicated team at Access Sydney. Our team had two leaders this year. Kristy Bartlett as acting CEO, led a significant organisational structure change in the first half of the financial year and left her mark in many ways. We thank you Kristy for all you have done in your short time here. And of course Jane Rogers, who has led the organisation through its various forms since 1998, tied the new structure and new systems to necessary compliance and governance. Jane, you will be dearly missed.

Also, in the mix of changes it is important to remember and thank those no longer with Access Sydney, but who have helped us deliver our mission – included in the list is Blake, David and Ken... all of whom had been with us for greater than 10 years. We wish you all well.

And for the current team of staff and volunteers, I couldn't be more proud. To deliver over 188,000 trips this year has meant considerable effort. To do so during change is remarkable. The fact that everyone is so keen for even more change and improvement towards the delivery of our mission is, to me, so very inspirational. I thank you all.

And finally, our Board. On behalf of our members and clients, and our team, I would like to thank you for the countless hours you have invested and the skills and experiences you have brought. I simply cannot imagine a more dedicated team of Directors. And you do it all voluntarily. It is just outstanding.

Michael Morgan
Acting CEO





“I would like to acknowledge outstanding commitment all staff have demonstrated throughout this ongoing change.”

Treasurer's Report

Access Sydney Community Transport remains in a good financial position with an end of year net surplus of \$272,035. This is despite our total income result of \$5,135,413 remaining similar to the previous financial year. Our position was aided by reductions in expenses of \$113,789 bringing the total expenditure for 2018/19 to \$4,863,381. Notable reductions in expenses for the year has been Consultant Fees reduced by 86% and Advertising by 52% compared to the previous year.

Our financial performance for 2018/2019 remains a challenge and much work remains to be undertaken in order to deliver efficiency that will position the organisation in more competitive and sustainable operation.

Change continues as government and industry reforms continue to be implemented. For Access Sydney this has meant a number of key staffing changes including seeing the departure of the longstanding CEO. I would like to acknowledge the outstanding commitment the whole staff has demonstrated throughout this ongoing change.



\$272,035
NET SURPLUS



\$2.765
million
TOTAL EQUITY



\$5.135
million
TOTAL INCOME

Access Sydney remains in a viable financial position, improving its total equity by 11% from previous year to \$2,765,619 at 30 June 2019. This puts Access Sydney as in a strong position to manage and maintain our fleet of vehicles over the next period.

Finally, I repeat my statement from last year's report that many challenges remain, including continued work to reduce our costs and develop robust systems that will enable a sustainable commercial transport model that stays true to our mission and vision. Access Sydney is a great organisation with committed and dedicated people who are determined to make the future work. I look forward to the year ahead.

Nelson Contador
Treasurer



Отчет председателя

Я рад представить членам организации доклад Председателя за 2019 год.

Ответственность Совета по управлению заключается в определении стратегического направления, в обеспечении соблюдения конституции, контрактов, законодательства, стандартов качества и обеспечении финансовой жизнеспособности. Правление контролирует эти обязанности через генерального директора.

Общественные транспортные организации, финансируемые Содружеством (Commonwealth) и правительствами штатов, работают в постоянно меняющихся условиях. Реформы по уходу за престарелыми, развертывание системы NDIS, запланированная интеграция программ Содружества по поддержке на дому и пакетов услуг по уходу на дому, изменение политики правительства, все это влияет на предоставление услуг и планирование на устойчивое будущее.

Правительственные контракты Содружества, срок действия которых истекает в июне 2020 года, были продлены до 30 июня 2022 года. Это дает ASCT возможность сформулировать цели в области коммерческой устойчивости организации до того, как будут внесены какие-либо изменения.



Нам повезло получить финансирование из целого ряда источников:

Организация продолжала работать над достижением ключевых целей, поставленных в стратегическом плане на 2017–2020 годы.

1. Разработка и поставка целого ряда специально разработанных и инновационных сервисных решений, отвечающих потребностям каждого клиента.
2. Создать устойчивое социальное предприятие для поддержки развития и расширения доступных и удобных услуг.
3. Повышение устойчивости организации для реагирования и развития новых возможностей.
4. Разработка новых внутренних систем, которые эффективно управляют и расширяют ASCT.

С учетом расширенных контрактов стратегические цели были пересмотрены в июле 2019 года и будут доведены вниманию членов в годовом отчете за 2020 год.

В результате проверки организации, проведенной в 2018 финансовом году, была проведена реструктуризация для оптимизации систем и отчетности, чтобы освободить генерального директора, чтобы сконцентрироваться на стратегических целях.

С июля 2018 года по январь 2019 года был принят на работу исполняющий обязанности генерального директора, чтобы предоставить Джейн, генеральному директору, время для личного отпуска, пока продолжалась проверка организации. Основной задачей исполняющего обязанности генерального директора было осуществление реструктуризации. Организационная структура должна быть гибкой для удовлетворения меняющихся потребностей бизнеса и потребностей клиентов.

Попытка нанять бизнес-менеджера в течение этого времени не увенчалась успехом. Чтобы оставаться устойчивой в транспортном пространстве в будущем, ASCT должна быть конкурентоспособной организацией и управлять бизнесом стратегически и эффективно. Мы должны нанимать лучших людей, внедрять эффективные системы и иметь сильный совет.

“Чтобы оставаться устойчивой в транспортном пространстве в будущем, ASCT должна быть конкурентоспособной организацией и управлять бизнесом стратегически и эффективно”

Правлению необходим соответствующий уровень навыков для выполнения руководящей роли. Для сильного Правления требуются люди с различными навыками, такими как информационные технологии, управление персоналом и изменениями, стратегическое управление, управление финансами и рисками. Привлечение достаточного количества подходящих людей для Правления было проблемой в этом году.

В течение года генеральный директор Джейн Роджерс, имеющая большой стаж работы в организации, подала в отставку, и в настоящее время мы подбираем наиболее подходящего человека для продвижения вперед нашей организации ASCT. Мы благодарны Джейн за ее преданность и приверженность ASCT.

Я хочу поблагодарить членов Правления, которые добровольно отдают свое время ASCT.

Я благодарю преданных сотрудников, которые предоставляют качественный сервис для наших клиентов и с заботой относятся к ним.

Я также благодарю добровольцев, которые уделяют время поддержке ASCT и нашим клиентам.

Крис Спэкмен
Председатель правления



Отчет генерального директора

Я горжусь тем, что могу отметить здесь самоотверженность и усердную работу, свидетелями которой я был, со стороны нашей команды сотрудников и волонтеров, которые всецело сосредоточились на нашей миссии по поддержке наших клиентов по предоставлению специализированного транспорта, на сотрудничестве и пропаганде нашей деятельности.

И какой это был год для нашей команды! Среда, в которой мы работаем, претерпела значительные изменения в этом году и будет продолжать меняться в течение следующих нескольких лет. Между изменениями в финансировании, изменениями в доступных технологиях, которые позволяют нам развивать наши системы и услуги, новыми возможностями в области транспорта, доступными для всех нас, и, конечно же, "Королевской Комиссией по услугам для престарелых" - все это влияет на то, как мы делаем вещи сейчас и как мы будем делать вещи в будущем. Изменить это, конечно, может быть сложно для тех, кто работал в этом пространстве в течение некоторого времени.

“Условия, в которых мы работаем, в этом году претерпели значительные изменения и будут меняться в течение следующих нескольких лет



Что эта изменяющаяся среда означает для наших членов и клиентов?

В этом году произошли:

- Значительные изменения в нашей организационной структуре и в том, как наша команда работает вместе Уход нашего
- очень любимого генерального директора - Джейн Роджерс, которая проработала в нашей организации очень долгое время
- (Умеренное) увеличение количества поездок, которые мы осуществили – 188,645 поездок за год
- Гарантия того, что наше финансирование будет продолжаться до 2022 года (ранее сообщалось, что это будет 2020 год)
- Внедрение новой компьютеризированной системы для планирования и управления нашими клиентами и поездками
- Изменения в Совете директоров
- Увеличение чистой прибыли в этом году до \$272, 035, что позволит нам внедрить системы для обеспечения большей эффективности в следующем году.

И что мы можем ожидать от следующего года? Мы будем продолжать стремиться к наилучшему предоставлению услуг для наших членов и клиентов, и это будет включать в себя:

- Мы будем рады новому генеральному директору, который возглавит нашу команду
- Новые директора для укрепления нашего Совета Директоров
- Расширение модели предоставления услуг в соответствии с изменениями в пакетах “Услуги для пожилых” и “Услуги На Дому”
- Увеличенная модель предоставления услуг в рамках NDIS
- Новые компьютерные технологии, которые обеспечат большую эффективность - нацелены на то, чтобы дорогой специализированный транспорт был максимально рентабельным для наших членов и клиентов.
- Стремление увеличить количество новых клиентов (в этом году по сравнению с прошлым годом)
- Стремление увеличить количество активных добровольцев
- Продолжение негласных усилий по подготовке нас к работе независимо от финансирования в 2022 году.

Все изменения, которые были внесены и происходят в данный момент, совершаются благодаря команде Access Sydney. В этом году у нашей команды было два лидера - Кристи Бартлетт в качестве исполняющего обязанности генерального директора провела существенное изменение организационной структуры в первой половине финансового года и во многом оставила свой след. Мы благодарим вас, Кристи, за все, что вы сделали за короткое время, проведенное здесь. Джейн Роджерс, которая с 1998 года руководила организацией в различных ее формах, создала новую структуру организации и новые системы, соответствующие нормативам- Джейн, Вас нам будет очень не хватать.

Кроме того, вместе с изменениями важно помнить и поблагодарить тех, кто больше не работает в Access Sydney, но кто помог нам выполнять нашу миссию - в этот список включены Блейк, Дэвид и Кен... все они были с нами более 10 лет. Мы желаем вам всем всего хорошего.

А что касается нынешней команды сотрудников и волонтеров, я не мог бы быть более гордым. Провести в этом году более 188 000 поездок - это означает приложить значительные усилия. Совершать это во время перемен- просто замечательно. Меня очень вдохновляет тот факт, что все стремятся к еще большему изменению и совершенствованию нашей миссии. Я благодарю вас всех за это.

И, наконец, наш Совет Директоров. От имени наших членов и клиентов, а также нашей команды, я хотел бы поблагодарить вас за бесчисленные часы, которые вы потратили, а также за знания и опыт, которые вы принесли. Я просто не могу представить себе более преданную команду директоров. И вы делаете все это добровольно - просто замечательно.

Майкл Морган|

Исполняющий обязанности генерального директора



“Я хотел бы отметить выдающуюся приверженность, которую все сотрудники продемонстрировали на протяжении этого постоянного изменения”

Отчет казначея

Наша организация общественного транспорта "Доступ к Сиднею" остается в хорошем финансовом положении с чистой прибылью на конец года в \$272,035 долларов. Это несмотря на то, что наш общий доход составил \$ 5,135,413 долларов, оставаясь аналогичным предыдущему финансовому году. Нашей позиции способствовало сокращение расходов на \$113,789, в результате чего общие расходы на 2018/1919 годы составили \$4,863,381. Заметное сокращение расходов за год было снижено на 86% за консультационные услуги, и на рекламу на 52% по сравнению с предыдущим годом.

Наши финансовые показатели за 2018/2019 гг. остаются сложной задачей, и предстоит еще много работы, чтобы обеспечить эффективность, которая позволит организации работать более конкурентоспособно и устойчиво.

Изменения продолжают, поскольку реформы правительства и промышленности продолжают осуществляться. Для Access Sydney это означало ряд ключевых кадровых изменений, в том числе уход от должности генерального директора, имеющей большой стаж работы в организации. Я хотел бы отметить выдающуюся приверженность, которую все сотрудники продемонстрировали на протяжении этого постоянного изменения.

Access Sydney остается в жизнеспособном финансовом положении, увеличив свой собственный капитал на 11% по сравнению с предыдущим годом до \$2,765, 619 по состоянию на 30 июня 2019 года. Это дает Access Sydney возможность занять твердую позицию по управлению и обслуживанию нашего парка транспортных средств в течение следующего периода.

Наконец, я повторяю свое заявление из прошлогоднего доклада о том, что остается много проблем, включая продолжающуюся работу по сокращению наших затрат и разработке надежных систем, которые позволят создать устойчивую модель коммерческого транспорта, которая остается верной нашей миссии и видению. Access Sydney - отличная организация, в которой работают верные и преданные своему делу люди, которые полны решимости сделать будущую работу. Я с нетерпением жду следующего года.

Нельсон Контадор
Казначей



主席报告

我很荣幸在此向全体会员致2019年主席报告。

董事会的职责是制定战略方向，确保公司运营符合章程、合同、法律法规、质量标准等的规定，并确保财务上切实可行。董事会通过首席执行官监督这些职责的履行。

联邦政府和州政府拨款资助的社区交通组织，其运营环境产生了空前变化。安老行业改革，全国残障人士保险计划（NDIS）的推行，联邦家庭支持计划（Commonwealth Home Support）和家庭护理配套计划（Home Care Packages Programs）的拟定整合，不断变化的政府政策，这些都对我们为可持续的未来规划和提供服务产生巨大影响。

本于2020年6月到期的联邦政府拨款合同已延期至2022年6月30日。这为悉尼安捷提供了在改变落实之前实现可持续发展目标的机会。

我们幸运地从不同渠道获得了拨款：

1. 悉尼安捷继续致力于实现2017年至2020年战略规划中设定的关键目标。
2. 规划并提供广泛的因人而异的和创新的服务解决方案，以满足不同客户的需求。
3. 建立可持续的社会企业机构，以求发展壮大便利、平价的交通服务。
4. 增强组织适应能力，以利用并创造新的机会。
5. 构建能更有效管理和发展悉尼安捷的新的内部体系。

因拨款合同得以延期，我们在2019年7月对本部战略目标进行了修订，并将在2020年年终报告中向会员报告。

根据2018财年组织审核的结果，悉尼安捷实行了结构重组，目标是精简系统和隶属机制，让首席执行官腾出精力来专注实现战略目标。

从2018年7月到2019年1月，我们任命了代理首席执行官，在首席执行官Jane事假期间继续进行组织审核。代理首席执行官的主要任务是执行结构重组。一个灵活的组织结构才能满足不断变化的业务需求和客户需求。

我们在此期间也尝试招募事业经理人，但未能如愿。

为了在未来的交通领域保持可持续发展，悉尼安捷需要具有强大的竞争力，并从战略上有效地管理业务。我们必须雇佣最优秀的人才，实施高效的系统，并建立有能力的董事会。

董事会需要适当的技能来履行管理职责。一支优秀的董事团队需要具备各种专业知识的人员，如信息技术、人力资源和变革管理、以及战略、财务和风险管理。今年我们面对的一大挑战就是为董事会吸纳足够的合适人选。

在这一年中，为我们服务已久的首席执行官简·罗杰斯（Jane Rogers）辞职，目前我们仍在招募最优秀的人来推动悉尼安捷的发展。我们感谢简（Jane）对悉尼安捷的热忱与奉献。

感谢自愿为悉尼安捷服务的董事会成员。

感谢所有勤勤恳恳为我们的客户提供优质和贴心服务的员工。

衷心感谢所有将宝贵时间用于支持悉尼安捷和安捷客户的志愿者。

克里斯·斯派克曼（Chris Spackman）

董事会主席



“为了在未来的交通领域保持可持续发展，悉尼安捷需要具有强大的竞争力，并从战略上有效地管理业务。”



首席执行官报告

我有幸在此致谢悉尼安捷的工作人员和志愿者团队，我目睹了他们的勤奋和奉献，专注实现我们的使命，通过专业的交通、协作和宣传为客户提供支持。

今年对于我们团队来说是不平凡的一年！今年我们运营的环境发生了巨大的变化，这种变化还将持续至未来几年。拨款的改变，有助于提升系统和技术的改变，新的交通选择的出现，当然还有安老护理皇家调查委员会（Aged Care Royal Commission）的成立，所有这些都对我们现在及将来的工作方式产生显著影响。对于长期在这一领域工作的人来说，改变这一点决非易事。

这种不断变化的环境对我们的会员和客户意味着什么？今年

- 我们的组织结构和团队合作方式发生了重大变化
- 任职已久、受人爱戴的首席执行官简·罗杰斯（Jane Rogers）离职
- 我们提供的出行次数略有增加（全年共188,645次）
- 我们的拨款能够保证到2022年（之前为2020年）
- 引入新的计算机化的系统来安排和管理客户资料和行程
- 董事会的变动
- 今年的净盈余增加至\$272,035元，使我们能够实行有助于在明年继续提升效率的系统

“今年我们运营的环境发生了巨大的变化，这种变化还将持续至未来几年。”

那么明年会发生什么？我们将继续努力为我们的会员和客户提供最佳的服务，其中包括：

- 欢迎新任首席执行官带领我们的团队
- 欢迎新董事来巩固加强现任董事会的管理能力
- 根据“我的长者护理” (My Aged Care) 和家庭护理配套计划 (Home Care Packages) 的变化，增加服务提供模式
- 根据全国残障人士保险计划 (NDIS) 增加服务提供模式
- 引入能够显著提高效率的新计算机技术，希望能够让我们为会员和客户端提供的较为昂贵的专门类交通服务尽可能更具成本效益
- 推动新客户人数的增加（与去年相比今年有所下降）
- 推动活跃志愿者人数的增加
- 持续不断的幕后工作，为2022年脱离拨款做好万全的准备



感谢悉尼安捷团队的勤恳工作，我们现在和未来所有的改革才有可能推行。我们团队今年有两名领导人。一是代理首席执行官克里斯蒂·巴特利特（Kristy Bartlett），在上半财年领导我们进行了重大的组织结构重组，在许多方面产生持久的影响。感谢 Kristy 在短时间内完成的一切。简·罗杰斯（Jane Rogers）自1998年以来一直担任各种领导职务，她明确了新架构和系统的合规性和管理责任。简，我们会非常想念你。

此外，不管发生什么改变，重要的是要记住并感谢那些已经离开悉尼安捷但帮助过我们完成使命的人，包括布雷克（Blake），戴维（David）和肯（Ken）..... 他们都和我们共事超过十年。祝他们一切顺利。

对于目前的工作人员和志愿者团队，我感到无比自豪。今年的188,000次出行意味着他们要付出很大的努力。尤其在变革期间，这样的成绩更是可观。而他们每个人都非常渴望为实现我们的使命做出更大的改变和提升，这让我很是感动和鼓舞。谢谢你们。

最后，我们的董事会。我谨代表所有会员、客户以及我们的团队，感谢大家投入的难以量度的时间精力，还有你们带来的技能和经验。我简直无法想象会有更敬业的董事团队。更重要的是，这些工作完全出于自愿！为你们鼓掌！

迈克尔·摩根（Michael Morgan）

代理首席执行官



“我要感谢所有员工在持续变化的外部环境中所表现出的杰出的奉献精神。”

财务报告

悉尼安捷社区交通部今年的财务状况仍然良好，年末净盈余为\$272,035元。我们的总收入为\$ 5,135,413元，与上一财政年度持平。盈余的增加得益于支出减少（\$113,789元），2018/19年度总支出为\$4,863,381。与上年相比，本年度显著减少的支出项目为顾问费（降低86%）和广告费（降低52%）。

我们2018/2019年度的财务业绩仍然是一个挑战，要提高效率使我们更具竞争力，更可持续发展，还有许多工作要做。

随着政府和行业改革的不断推进，变革仍在继续。对于悉尼安捷而言，这意味着一些重要的人员变动，包括看到元老级员工、首席执行官的离职。我要感谢所有员工在持续变化的外部环境中所表现出的杰出的奉献精神。

悉尼安捷的财务状况仍然稳定，截至2019年6月30日，资产净值比上年增长11%，达到\$2,765,619元。这让悉尼安捷在下一阶段能够更好地管理和维护我们的车队。

最后，我想重复在去年报告中讲过的那句话：我们仍然面临许多挑战，包括继续努力降低成本，建立强健的系统以实现可持续的商业交通模式，让我们得以忠于我们的使命和愿景。悉尼安捷是一个优秀的机构，拥有精诚奉献的工作人员，坚定不移地为未来而努力。来年可期！

纳尔逊·康塔多 (Nelson Contador)
司库





ACCESS

SYDNEY

COMMUNITY

TRANSPORT

FINANCIAL

REPORT

For the year ended 30 June 2019

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN: 23 985 892 007

**FINANCIAL REPORT FOR THE YEAR ENDED
30 JUNE 2019**

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

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ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

DIRECTORS' REPORT

Your directors present this report on the entity for the financial year ended 30 June 2019.

Directors

The names of each person who has been a director during the year and to the date of this report, unless otherwise stated, are:

- Christine Spackman
- Nelson Contador
- Celeste Shaw
- Lisa Parcsi
- Rima Capodici (Appointed 25th March 2019)
- Marie Shang (Retired 6th December 2019)
- Myrophora Koureas (resigned on 30th October 2018)
- Fred Madderom (Resigned 25th March 2019)
- Houng Le Dao (Appointed 25th March 2019, resigned 24th June 2019)
- Lesa Tobias (Appointed 25th March 2019, resigned 24th June 2019)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activity of the entity during the financial year was the provision of transport services for transport disadvantaged clients. Services were delivered through individual medical transportation, group shopping, group social outings, four council specific shuttle services and a range of private services for NDIS clients.

These services were funded through federal, state and city funding streams, in addition to client contributions and a private charter work.

The company previously acted in the form of an incorporated association and was registered as a company limited by guarantee on 15 May 2018. The results are for the year from 1 July 2018 to 30 June 2019.

Key statistics:

Information	2018-19	2017-18
Trips	188,547	188,084
Active clients	2,594	3,148
New clients	828	1,914
Members	483	355
Active volunteers	16	29
Volunteer hours	863	1,374

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

DIRECTORS' REPORT

The entity's short-term objectives are to:

- Identify service gaps and develop its services to address the needs of individuals.
- Ensure positive business outcomes through developing effective costing models and investment selection criteria and monitoring.
- Review organisational structures.
- Address key systems to improve efficiency and effectiveness around governance, fee collection and internal systems.
- Define, document and promote ASCT model of support through evaluating services and outcomes against evidence and reviewing stakeholder communications and marketing.

The entity's long-term objectives are to:

- To develop and deliver a range of tailored and innovative service solutions that meet individual customer's needs.
- To establish a sustainable social enterprise arm to support the development and expansion of affordable, accessible services.
- To build organisation resilience to respond and develop new opportunities.
- To develop new internal systems that effectively manage and grow ASCT.
- To increase ASCT public profile and demonstrate why our services bring positive benefits to community.

During the financial year 12 meetings of directors were held. Attendances by each director were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
Christine Spackman	12	12
Nelson Contador	12	12
Celeste Shaw	12	11
Marie Shang	5	4
Lisa Parcsi	12	9
Myrophora Koureas	5	2
Fred Madderom	8	7
Houng Le Dao	4	3
Rima Capodici	4	4
Lesla Tobias	2	1

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

DIRECTORS' REPORT

Information on Directors

Christine Spackman, Chairperson

Christine has 20 years' experience managing not for profit community organisations and governance experience both as a CEO and a board member having previously served on 3 not for profit boards.

Christine brings experience in governance, strategic management, human resource management and knowledge of the aged care industry and current reforms. She has a strong commitment to quality services for disadvantaged people and ensuring strong governance.

Nelson Contador, Treasurer

Nelson currently operates Conkel Solutions Consultancy providing business support for small businesses and not for profits and has been the Managing Trustee to Conkel Super Fund (SMSF) since its establishment in August 2013. Nelson contributes to the mix of experience and qualifications the Board seeks primarily through his 24 years' experience in the aged care and disability services industry with specific expertise in funding administration and project management. Nelson joined the ASCT Board in September 2016.

Celeste Shaw

Celeste is a retired community worker. Worked with children with physical disabilities and intellectually challenged children. Celeste has first-hand experience of transport disadvantage and wants to ensure that accessible affordable transport services remain an option for community members. Celeste has been a long-time supporter of Community Transport. She served on the Inner West Community Transport Committee from 2000 and joined the ASCT Board at the merger of these two services in 2015.

Lisa Parcsi

Lisa has worked in varying roles in the public health system for 25 years.

She is currently the Director of Integration Strategy and Partnerships in Sydney Local Health District. Prior to this she held the position of Director of Projects to the Chief Executive, Acting Director Allied Health and Director of Occupational Therapy across Sydney Local Health District.

An occupational therapist by training, Lisa holds a Bachelor of Applied Science and a Master of Health Service Management.

She brings experience in organisational strategy, quality and safety in health care and leadership within the Australian, NSW and UK public health systems.

Lisa joined the ASCT Board in 2018 and also sits on the Human Resources sub-committee of the Board.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

DIRECTORS' REPORT


Members' Guarantee

The entity is incorporated under the *Corporations Act 2001* and is an entity limited by guarantee. If the entity is wound up, the constitution states each member must contribute an amount not more than \$10 (the guarantee) to the property of the company if the company is wound up while the member is a member, or within 12 months after they stop being a member, and this contribution is required to pay for the: (a) debts and liabilities of the company incurred before the member stopped being a member, or (b) costs of winding up. At 30 June 2019 the number of members was 483.

Auditor's Independence Declaration

The lead auditor's independence declaration for the year ended 30 June 2019 has been received and can be found on page 26 of the financial report.

Signed in accordance with a resolution of the Board of Directors.

Director  _____

Director  _____

Dated this 31st day of OCTOBER 2019

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR YEAR ENDED 30 JUNE 2019**

	Note	2019 \$	2018 \$
INCOME			
Grants Received	2	4,204,188	4,219,316
Services Income	3	95,220	104,883
Interest Income		38,450	35,301
Other Income	4	797,555	760,271
		5,135,413	5,119,771
EXPENDITURE			
Advertising & Promotion		14,120	29,156
AGM & Meeting Expenses		7,366	11,846
Audit Fees		8,848	9,200
Bank Charges		4,649	5,009
Cleaning		3,380	2,655
Consultant Fees		20,488	144,715
Client Outgoings		4,216	5,246
Computer & IT Expenses		29,251	35,239
Conferences		6,063	24
Electricity & Gas		6,044	5,217
Equipment		3,643	9,003
Event		7,705	4,130
Parking Fines		671	108
Rent Car Park		19,482	15,188
Insurance		12,353	13,055
Interest Expense		67	1,142
Lodgement & Legal Fees		305	5,034
Postage		9,267	8,765
Printing & Stationery		12,161	13,186
Rent		126,009	125,041
Repairs & Maintenance		2,096	1,793
Salaries & On costs	5	3,630,036	3,616,726
Vehicle Service & On Costs	5	859,736	832,040
Vehicle Consumables		2,306	-
Subscriptions		7,937	9,554
Telephone & Internet		51,210	63,386
Translation & Interpreting		3,890	888
Travelling & Taxi (Staff)		6,277	6,773
Secure Destruction		1,223	557
Storage		-	2,016

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR YEAR ENDED 30 JUNE 2019

	Note	2019	2018
		\$	\$
Website Expenses		2,582	478
Total Expenditure		<u>4,863,381</u>	<u>4,977,170</u>
CURRENT YEAR SURPLUS BEFORE INCOME TAX		272,035	142,601
Income Tax Expense		-	-
NET CURRENT YEAR SURPLUS		272,035	142,601

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019**

	Note	2019 \$	2018 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	7	2,460,062	2,224,779
Accounts Receivable and Other Debtors	8	108,945	297,093
TOTAL CURRENT ASSETS		<u>2,569,008</u>	<u>2,521,873</u>
NON-CURRENT ASSETS			
Property, Plant and Equipment	9	1,257,900	1,186,935
TOTAL NON-CURRENT ASSETS		<u>1,257,900</u>	<u>1,186,935</u>
TOTAL ASSETS		<u>3,826,908</u>	<u>3,708,808</u>
CURRENT LIABILITIES			
Trade and Other Payables	10	616,675	509,700
Provisions	11	350,371	551,266
TOTAL CURRENT LIABILITIES		<u>967,046</u>	<u>1,060,966</u>
NON-CURRENT LIABILITIES			
Provisions	11	94,243	154,258
TOTAL NON-CURRENT LIABILITIES		<u>94,243</u>	<u>154,258</u>
TOTAL LIABILITIES		<u>1,061,289</u>	<u>1,215,224</u>
NET ASSETS		<u>2,765,619</u>	<u>2,493,584</u>
EQUITY			
Retained Earnings		1,519,610	1,444,081
Reserves	18	1,246,009	1,052,503
TOTAL EQUITY		<u>2,765,619</u>	<u>2,493,584</u>

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

STATEMENT OF CHANGES IN EQUITY
FOR YEAR ENDED 30 JUNE 2019

	Vehicle Replacement Reserve - TfNSW \$	Vehicle Replacement Reserve - ASCT \$	Retained Surplus \$	Total Equity Restated \$
Balance at 1 July 2017	788,276	117,588	1,449,176	2,355,040
Adjustment to Retained Earnings			(4,057)	(4,057)
Net Surplus for the Year	-	-	142,601	142,601
Transfers Between Equity Components	2,126	144,513	(146,639)	-
Balance at 30 June 2018	790,402	262,101	1,441,081	2,493,584
Balance at 1 July 2018	790,402	262,101	1,441,081	2,493,584
Adjustment to Retained Earnings			-	-
Net Surplus for the year	-	-	272,035	272,035
Transfers between Equity Components	137,582	55,924	(193,506)	-
Balance at 30 June 2019	927,984	318,025	1,519,610	2,765,619

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019	2018
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		1,055,273	764,540
Grant receipts		4,208,188	4,339,263
Payments to suppliers and employees		(4,857,929)	(5,019,180)
Interest received		38,450	34,361
Net Cash Generated by Operating Activities		<u>439,982</u>	<u>118,984</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Net payments for property, plant & equipment		<u>(204,699)</u>	<u>(421,113)</u>
Net Cash (Used in) Investing Activities		<u>(204,699)</u>	<u>(421,113)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Net Cash Generated From Financing Activities		<u>-</u>	<u>-</u>
Net Increase / (Decrease) in Cash Held		235,283	(302,129)
Cash and Cash Equivalents at Beginning of Financial Year		<u>2,224,779</u>	<u>2,526,908</u>
Cash and Cash Equivalents at End of Financial Year	7	<u><u>2,460,062</u></u>	<u><u>2,224,779</u></u>

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

The financial statements are for Access Sydney Community Transport Limited as an individual entity, incorporated and domiciled in Australia. Access Sydney Community Transport Limited is a company limited by guarantee.

The financial statements were authorised for issue on _____ by the members of the Board.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act). The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Accounting Policies

a. Revenue

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income receipt.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax (GST).

b. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and impairment losses.

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Plant and equipment that have been contributed at no cost, or for nominal cost, are valued and recognised at the fair value of the asset at the date it is acquired.

Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Each asset class's carrying amount is written down immediately to its recoverable amount if the class's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

c. **Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset but not the legal ownership are transferred to the entity, are classified as finance leases.

Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values.

Leased assets are depreciated on a reducing balance basis over their estimated useful lives where it is likely that the entity will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a reducing balance basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a reducing balance basis over the life of the lease term.

d. **Financial Instruments – Comparative Year**

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost. *Fair value* represents the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (i) the amount at which the financial asset or financial liability is measured at initial recognition;
- (ii) less principal repayments;
- (iii) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*; and
- (iv) less any reduction for impairment.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(i) *Financial assets at fair value through profit or loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, or where they are derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period. (All other loans and receivables are classified as non-current assets.)

(iii) *Held-to-maturity investments*

Held-to-maturity are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period. (All other investments are classified as current assets.)

If during the period the company sold or reclassified more than an insignificant amount of the held-to-maturity investments before maturity, the entire held-to-maturity investments category would be tainted and reclassified as available-for-sale.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments. Such assets are subsequently measured at fair value.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to be disposed of within 12 months after the end of the reporting period. (All other financial assets are classified as current assets.)

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Fair value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Impairment

At the end of each reporting period, the entity assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying value of the financial liability, which is extinguished or transferred to another party, and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

e. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of a class of assets, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

f. Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

Contributions are made by the entity to an employee superannuation fund and are charged as expenses when incurred.

g. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

h. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis, except for the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO. The GST component of financing and investing activities which is recoverable from, or payable to, the ATO is classified as a part of operating cash flows. Accordingly, investing and financing cash flows are presented in the statement of cash flows net of the GST that is recoverable from, or payable to, the ATO.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

i. Income Tax

As a not-for-profit company, classed as a Public Benevolent Institution, the entity is exempt from income tax.

j. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

k. Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When an entity applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a statement of financial position as at the beginning of the earliest comparative period must be disclosed.

l. Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

m. Going Concern

The financial statements have been prepared on a going concern basis, which assumes continuity of normal business activities and the realisation of assets and settlement of liabilities in the normal course of business. The directors believe that the company is a going concern and the financial report has been prepared on a going concern basis.

n. Critical Accounting Estimates and Judgements

Management makes estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Key Estimates

a. Receivables

The receivables at reporting date have been reviewed to determine whether there is an objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

b. Amortization and depreciation

The amortization and depreciation rates for property, plant and equipment are calculated based on expected useful life.

c. Cost allocation

The allocation of administration expenses and overhead to different revenue streams and cost centres is detailed-assessed and approved by the board.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

a. Judgements

Employee benefits

For the purpose of measurement, AASB 119: Employee Benefits defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. As the association expects that all of its employees would use all of their annual leave entitlements earned during a reporting period before 12 months after the end of the reporting period, the association believes that obligations for annual leave entitlements satisfy the definition of short-term employee benefits and, therefore, can be measured at the (undiscounted) amounts expected to be paid to employees when the obligations are settled.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2: GRANTS RECEIVED

	2019	2018
	\$	\$
Transport NSW		
Transport NSW DSS	2,956,498	1,714,225
Transport NSW CTP	155,065	152,021
-Transport CTP ERO	-	3,321
Transport NSW DSS Taxi Vouchers	-	60,788
Transport NSW Taxi Vouchers Non-Recurrent	-	104,346
Transport NSW NDIS Subsidy	110	-
-Transport NSW CCSP FACS	13,027	154,805
Transport NSW DSS Rent Support	-	127,632
Transport NSW DSS Growth	9,415	851,269
Transport NSW FACS Rent Support	-	-
Transport NSW Non-Recurrent	111,906	124,804
Transport NSW Non-Recurrent CTP	61,717	-
Transport NSW ERO	115,126	95,469
NSW DSS ERO Growth	367	-
NSW Travel Training Program	95,198	93,331
NSW CT Future Direction	-	119,563
Sub Total	3,518,429	3,601,574

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

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NOTE 2: GRANTS RECEIVED

	2019	2018
	\$	\$
Other Grants		
NSW Health	39,505	40,744
City of Sydney	217,326	201,060
NSW Health ERO	2,600	-
Sundry Grants	46,232	-
	<hr/>	<hr/>
Sub Total	305,663	241,804
DSS		
DSS ASP	342,902	337,835
DSS ASP ERO	23,774	19,876
	<hr/>	<hr/>
Sub Total	366,676	357,711
FACS ADHC		
FACS ADHC ASP	13,420	16,954
FACS ADHC ASP ERO	-	1,273
	<hr/>	<hr/>
Sub Total	13,420	18,227
	<hr/>	<hr/>
Total Grants Received	4,204,188	4,219,316

NOTE 3: SERVICES INCOME

	2019	2018
	\$	\$
Bus / Car Hire	45,429	57,813
Driver Hire	49,791	47,070
	<hr/>	<hr/>
Total Services Income	95,220	104,883

NOTE 4: OTHER INCOME

	2019	2018
	\$	\$
Donations	831	671
Contributions	415,654	382,502
Membership Fees	5,143	7,000
Insurance Recoveries	5,073	6,412
Fuel Tax Credits	10,799	7,674
Profit on Disposal of Fixed Assets	5,020	63,756
Woolworths Program	355,035	292,256
	<hr/>	<hr/>
Total Other Income	797,555	760,271

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 5: SURPLUS FOR THE YEAR

	2019	2018
	\$	\$
Salaries & On costs		
Employee Benefits Expense	3,331,571	2,926,257
Superannuation	301,813	270,802
Insurance – Worker’s Compensation	51,461	50,604
Annual Leave Provision	(49,205)	(19,871)
Long Service Leave provision	(60,463)	25,634
Staff Expenses	159,468	34,504
Contract Labour	46,631	177,556
Provisions for Redundancies	(151,240)	151,240
	3,630,036	3,616,726

	2019	2018
	\$	\$
Vehicle Service & On Costs		
Insurance / Registration / NRMA	108,560	99,840
Fuel	135,073	114,390
Maintenance	101,320	119,858
Depreciation Vehicles	133,732	96,733
Volunteers Expenses / Subsidies	2,603	2,733
Car Hire	412	967
Tolls	8,501	8,218
Parking	25	89
Taxi Charge	369,510	389,212
Total	859,736	832,040

NOTE 6: KEY MANAGEMENT PERSONNEL COMPENSATION

The total Remuneration paid to key management personnel (KMP) of the entity during the year as follows:

	2019	2018
	\$	\$
Key Management Personnel Compensation	232,355	234,361
	232,355	234,361

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 7: CASH & CASH EQUIVALENTS

	Note	2019	2018
		\$	\$
Cash & Cash Equivalents			
Cash on Hand		500	700
Cash at Bank		2,459,562	2,224,079
Total Cash & Cash Equivalents	18	2,460,062	2,224,779

Reconciliation of Cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

Total Cash & Cash Equivalents		2,460,062	2,224,779
		2,460,062	2,224,779

NOTE 8: ACCOUNTS RECEIVABLE & OTHER DEBTORS

	Note	2019	2018
		\$	\$
CURRENT			
Accounts Receivable		100,508	214,192
Other Debtors		8,212	8,565
Prepaid Insurance		225	74,336
Total Current Accounts Receivable & Other Debtors		108,945	297,093
 Financial Assets Classified as Loans & Receivables			
Accounts Receivable & other Debtors			
Total Current		108,945	297,093

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 9: PROPERTY, PLANT & EQUIPMENT

	2019	2018
	\$	\$
PLANT & EQUIPMENT		
Motor Vehicles - At Cost ASCT	552,990	443,763
Less: Provision for Depreciation	<u>(285,523)</u>	<u>(243,220)</u>
	267,467	200,543
Motor Vehicles – At Cost TNSW	1,918,369	1,895,336
Less: Provision for Depreciation	<u>(927,936)</u>	<u>(908,944)</u>
	990,433	986,392
Furniture & Equipment - At Cost	75,840	75,840
Less: Provision for Depreciation	<u>(75,840)</u>	<u>(75,840)</u>
	-	-
Total Plant & Equipment	<u>1,257,900</u>	<u>1,186,935</u>
Total Property, Plant & Equipment	<u>1,257,900</u>	<u>1,186,935</u>

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 10: TRADE AND OTHER PAYABLES

	2019	2018
	\$	\$
CURRENT		
Accounts Payable	41,025	56,764
Other Payables	575,650	452,936
Total	616,675	509,700

NOTE 11: EMPLOYEE PROVISIONS

	2019	2018
	\$	\$
CURRENT		
Provisions for Annual Leave	212,502	234,428
Provisions for Long Service Leave	137,869	165,597
Provision for Redundancies	-	151,240
	350,371	551,265
NON-CURRENT		
Provisions for Long Service Leave	94,243	154,258
	94,243	154,258

NOTE 12: CAPITAL AND LEASING COMMITMENTS

	2019	2018
	\$	\$
OPERATING LEASE COMMITMENTS		
Non-Cancellable operating leases contracted for but not recognised in the financial statements:		
Payable – Minimum Lease Payments:		
- Not later than 12 months	70,000	92,150
- Between 12 months and five years	-	46,075
- Later than Five years	-	-
	138,225	138,225

The property lease commitments relate to the lease of the premises at 579 Harris Street Ultimo, and The Dutton Centre Strathfield.

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 13: EVENTS AFTER THE REPORTING PERIOD

No matters or circumstances have arisen since the end of financial year which significantly affected or may significantly affect the operations of the economic entity, the results of those operations, or the state of affairs of the economic entity in future financial years.

NOTE 14: CONTINGENT LIABILITIES & CONTINGENT ASSETS

There are no contingent liabilities or contingent assets as at the balance date.

NOTE 15: ECONOMIC DEPENDENCE

The company considers that it is economically dependent on revenue received from Transport for NSW. The management believe that this revenue will continue to be made available to the Company for the foreseeable future. The total of funding received from Transport for NSW during the financial year was \$3,518,429 (2018: \$3,601,574) and this represented 69% of total revenues (2018: 70%).

NOTE 16: RELATED PARTY TRANSACTIONS

The association's main related parties transactions are as follows:

a. Key Management Personnel:

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity is considered key management personnel.

For details of disclosures relating to key management personnel, refer to Note 6: KEY MANAGEMENT PERSONNEL COMPENSATION.

NOTE 17: FINANCIAL RISK MANAGEMENT

The entity's financial instruments consist mainly of deposits with banks, accounts receivable and payable, and leases.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 9: Financial Instruments as detailed in the accounting policies to these financial statements, are as follows:

	Note	2019 \$	2018 \$
Financial Assets			
Cash and Cash Equivalents	7	2,460,062	2,224,779
Accounts Receivable & Other Debtors	8	108,946	297,092
Total Financial Assets		<u>2,569,008</u>	<u>2,521,871</u>
Financial Liabilities			
Accounts Payable & Other Payables	10	616,675	509,700
Total Financial Liabilities		<u>616,675</u>	<u>509,700</u>

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 18: VEHICLE REPLACEMENT RESERVES

	2019	2018
	\$	\$
Balance at 1 July	1,052,503	905,864
Net Movement	193,506	146,639
Balance at 30 June	<u>1,246,009</u>	<u>1,052,503</u>

NOTE 19: COMPANY DETAILS

The registered office of the Company is:
Access Sydney Community Transport Limited
Suite 2 level 1
579 Harris Street
Ultimo NSW 2007

ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

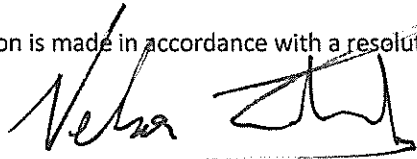
DIRECTORS' DECLARATION

The directors of the entity declare that:

1. The financial statements and notes, as set out on pages 1 to 25:
 - a. comply with Australian Accounting Standards; and
 - b. give a true and fair view of the financial position as at 30 June 2019 and of the performance for the year ended on that date of the entity.
2. In the directors' opinion, there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director



Director



Dated this 3rd day of OCTOBER 2019

**AUDITOR'S INDEPENDENCE DECLARATION UNDER
SECTION 60-40 OF AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012
TO THE DIRECTORS OF ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED**

In accordance with the requirements of Section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been no contraventions of:

- a) the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- b) any applicable code of professional conduct in relation to the audit.



Charles Oosthuizen
Partner

Dated: 31st October 2019

Sydney

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACCESS SYDNEY COMMUNITY TRANSPORT LIMITED

ABN 23 985 892 007

Report on the Financial Report

Opinion

We have audited the accompanying financial report of Access Sydney Community Transport Limited (the company), which comprises the statement of financial position as at 30 June 2019, the statement of profit or loss, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors declaration.

In our opinion, the financial report of Access Sydney Community Transport Limited has been prepared in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012, including:

- a. Giving a true and fair view of the company's financial position as at 30 June 2019 and of its financial performance and cash flows for the year ended on that date, and
- b. Complying with Australian Accounting Standards, and with Division 60 of the Australian Charities and Not-for-Profits Regulation 2013.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statement' section of our report. We are independent of the Company in accordance with the ethical requirements of the ACNC Act and the Accounting Professional and Ethical Standard Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Information other than the financial statement and auditor's report thereon

The directors are responsible for other information. The other information comprises the information included in the company's annual report for the year ended 30 June 2019 but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial report does not cover the other information, and accordingly, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Report

The Board of Directors are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the ACNC Act and for such internal control as the Board of Directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of Directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Directors either intend to liquidate the company or to cease operations or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the board of directors.
- Conclude on the appropriateness of the board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Charles Oosthuizen

Partner – Audit & Assurance

RCA 490 783

Moore Stephens NSW

Level 7, 9 Castlereagh Street, SYDNEY NSW 2000

Dated this 31st day of October 2019

Acknowledgements & Thank You

Government Funders

Access Sydney Community Transport wishes to acknowledge the following funding partners for their ongoing funding support.

- **Transport for NSW**
Commonwealth Home Support Programme – Transport.
- **NSW Department of Family & Community Services – Transport**
NSW Community Transport Program
- **The Commonwealth Department of Social Services**
Social Support for Older People

ASCT also receives non-recurrent funding from:

- **City of Sydney**
Funding for the Village to Village Shuttle Buses.
- **NSW Department of Health**
Health Related Transport Grant.

Volunteers

Volunteers make an extraordinary contribution to the work of Access Sydney Community Transport. We are incredibly fortunate to have such a diverse group who provide skills, life experience and care to our organisation. Thank you for your valuable time.

Community Support

We also thank many other individuals who have contributed smaller amounts, donated anonymously or attended an ASCT community event throughout the year. You make a big difference to our work and we greatly appreciate your generosity.

How You Can Help

Become A Member

All ASCT clients are invited to become a member of ASCT.

You do not have to become a member to receive a service from ASCT.

Members receive an Annual Report and financial statements, are able to attend and vote at the Annual General Meeting and may nominate to join the Board (if they meet the requirements of becoming a Director, which are listed in ASCT's Constitution.)

Volunteer Your Time

Volunteers play an integral part in Community Transport. We welcome and encourage the involvement of enthusiastic and committed volunteers, from diverse backgrounds and cultures, of various ages, with different skills and life experiences.

The services we run for the community are enhanced by the contribution of volunteers.

Volunteering has many benefits. It is an ideal way of getting to know your local community members, helping others, using existing skills and learning new skills.

Make A Donation

The local community is very generous in its support of Access Sydney Community Transport's vision to see equity, safety, participation and independence for all people living in the community. Additional funds we receive through donations aid us to provide more services to the frail, aged and disabled in our community.

Many of our clients rely solely on community transport to shop, go to doctors' appointments and for social interaction.

We thank you for considering making a donation to Access Sydney Community Transport.



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